

ASHFIELD DISTRICT COUNCIL: OFFICER DECISION RECORD

Please use this form to record those executive decisions which are taken by officers and are **not** designated as 'Key Decisions' – or in other words those decisions which are **not** included in the Forward Plan. There is a separate form for recording Key Decisions.

You should also use this form to record decisions about those functions which are reserved to the Council or to its committees. The Constitution explains what these reserved functions are and who is responsible for them.

<p>1. Title / Subject Matter: Subletting of the Café at Selston Country Park</p>
<p>2. Decision Reference No: ODR/Selston County Park / November 21 (RBT-COP-MK-ODR385)</p>
<p>3. Decision Taken:</p> <ol style="list-style-type: none">1. Decision to enter into a sub-lease agreement for a period of 8 years with a café operator detailed below.2. Detail of the sub - lease to be agreed between the Service Manager Commercial Development and the Director of Legal and Governance.
<p>4. Reasons for the Decision: The café building at Selston Country Park has been unused as a café since December 2017. A potential tenant has been identified and draft heads have been agreed, detailed later in this report. This will enable the café to reopen providing a café facility in the County Park for the benefit of the local community in addition to an income for the Council.</p>

5. Alternative Options Considered / Rejected:

The only alternative would be not to lease the building as a café, which would leave the building empty and open to dilapidations. There would be a loss of income to the Council whilst it would continue to carry costs.

Seek an alternative use – however the Council has been seeking a new tenant for some time delaying any benefits that the local community might enjoy from a catering service in the park.

6. Implications

Please ask the respective professional Officers for their assessment of the potential (a) Legal,(b) Financial and (c) Human Resources implications of the decision. You only need to consult other relevant officers if you think that the decision will have an impact on their areas of responsibility.

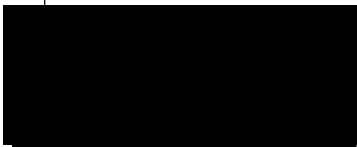
Finance – The lease will generate a rental income and transfer existing premises related costs to the lessee, improving the the existing general fund position in relation to the café and Country Park.

Legal – LE (24.11.21) The Shared Legal Service will provide advice and assistance to Commercial Property to ensure the transactions are formalised by way of the correct legal documentation.

Human Resources - There are no HR implications

Name / Title of the officer taking the Decision:

Use your own name and title. Do not 'pp' for a more senior officer who has asked you to take



Craig Bonar, Director Resources and Business Transformation

Date: 7th December, 2021

Name / Title of the relevant Lead Cabinet Member consulted (if appropriate)

(This decision is not subject to call-in and is circulated for information only). **If a Cabinet Member has a conflict of interest relating to this decision, then this should be declared and a request for dispensation will be considered.**

Date: